



SUNRISE CHILDREN'S SERVICES JOB POSTING

Location: Crossroads
Contact: Lisa Fetter

Date Posted: 09/11/08
Post Until: 09/25/08

JOB TITLE: Residential Nurse

DIVISION: Residential Services

REPORTS TO: Health Services Director/
Program Director

GRADE: F (Nonexempt)**EEO: 2**

Effective Date: 03/24/07

PRIMARY FUNCTION & PURPOSE: Provides training to residents and staff; monitors residents' health care needs; provides emergency medical treatment and health screening; and ensures program compliance with medication and health related standards.

KEY RESPONSIBILITIES & DUTIES: The responsibilities and duties for this position include, **but are not limited** to the following:

- Provides health/medical/medication related training to residents and staff.
- Provides initial and ongoing health screening assessments for residents and makes appropriate referrals to clinics and other community services.
- Conducts nutritional assessments upon admission and provides on-going monitoring for abnormal deviations.
- Monitors use of prescription and non-prescription medicines by residents.
- Maintains accurate medical records for residents. Enters medical information into Clinician's Desktop.
- Provides emergency medical treatment to residents, staff, or others as necessary.
- Provides oversight to medication ordering, inventory, medication counts, and reconciling drug invoices. Inventories and orders medical supplies.
- Works with supervisory staff to ensure program compliance with Joint Commission, License & Regulations, and other contract standards.
- Provides input into treatment planning process.
- Serves as liaison with medical community on behalf of residents. Assists with contract negotiation with medical/psychiatric providers
- Other duties as assigned.

QUALIFICATIONS:

- **Interpersonal Skills:** High degree of skill in nonverbal, oral, and written communication; sophisticated ability to identify, define, and explain complex problems and the persuasion skills necessary to implement solutions to the problems.
- **Education:** Must be a licensed Registered Nurse (R.N.) and have a Bachelor's degree in nursing or related field. Masters degree in psychiatric nursing and/or

Advanced Registered Nurse Practitioner (ARNP) or Clinical Nurse Speciality preferred

- **Experience:** At least two years of health related experience required.
- **Skills:** Knowledge of an extensive body of policies, procedures and/or operations/ programs requiring special knowledge developed from specialized training and extensive experience. Independent judgment is a critical element of jobs at this level.
- **Creativity:** Ability to generate imaginative work or ideas affecting multiple activities and the ability to conceptualize the implementation thereof; and the management of staff and/or resources across work groups, programs, and departments.
- **Responsibility:** Significant impact on quality and efficiency of services or operation of agency or revenues/expenses. Permitted to make decisions on moderately complex problems/issues. Many people at this level are on call 24 hours a day, 7 days a week.
- **Supervision:** None.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee is frequently required to sit and use hands to finger, handle or feel objects or tools; and to reach with hands and arms.